



I.A.T.S.E. Local 33
1720 W Magnolia Blvd
Burbank, CA 91506

July 26, 2010

Dear I.A.T.S.E. Local:

Your members, who participate in the IATSE National Health & Welfare's Plan C and for those enrolled in COBRA continuation coverage in Plans A and C, will be receiving a notice advising them of a new address for remitting co-payments and COBRA monthly premiums.

The Fund is introducing a new feature which we anticipate will expedite the crediting of such payments in a more secure manner. The new lockbox address for such payments is identified on the letter they are receiving and is listed below. To help your members we will put the mailing address on their statements and we will include a self addressed envelope. As with the employer contribution lockbox feature this is simply an address change. To address some anticipated concerns the following is a list of answers to '*Frequently asked questions*' which we are sharing with you and will post on our Web site, www.iatsenbf.org:

- The new co-payment/COBRA premium payment lockbox is simply an address change for remitting such payments.
- All Plan participants will receive a notice; the information will be on our Web site and we will highlight this new feature in the Funds newsletter, "Behind the Scenes".
- No other Plan provision has changed. The CAPP co-payment and/or COBRA payment due dates have not changed.
- Any assistance you can provide in notifying your members, in conjunction with the Fund notice they will be receiving, will be most helpful.
- Any payments mailed to the Fund's regular mailing address will *not be* returned or rejected.
- Please encourage your members to utilize the Funds Web site for monitoring of their CAPP account and remind them that our on-line payment feature, using MasterCard or Visa, remains the most efficient method of payment and your member can receive an immediate confirmation of payment.
- Checks should still be made payable to the IATSE National Health & Welfare Fund.

The new address for Plan C CAPP co-payments or COBRA continuation premiums is:

IATSE NATIONAL HEALTH & WELFARE FUND – P.O. Box 11945 – Newark, New Jersey 07101-4945



Co-Payment Lockbox Letter to Participants

[Name]
[Address]
[Address]
[City, State Zip]
Attention: [Name]

July 26, 2010

**Re: Lockbox Services for the I.A.T.S.E. National Health and Welfare Fund
(Plan C Co-Payments and COBRA)**

Dear [Name]:

I am very pleased to announce that with the introduction of our new computer system, the I.A.T.S.E. National Benefit Funds Office is capable of utilizing lockbox services for receipt of participant contributions effective with the eligibility period commencing **October 1, 2010**.

Your payment voucher along with your check should be sent to:

**IATSE National Benefit Funds
P.O. Box 11945
Newark, NJ 07101-4945**

Please make your check payable to **IATSE NATIONAL HEALTH AND WELFARE FUND.**

As a reminder your Health and Welfare Fund Plan C CAPP co-payment or COBRA payment voucher **MUST** accompany your check in order for your account to be properly credited. Your statement or invoice will indicate the correct address to make payment to and we will include a self addressed envelope for your convenience.

It is our hope that this new feature will assure even faster and more accurate crediting of your payment. Please feel free to contact the Fund Office at any time if you need assistance or if you have any questions.

Sincerely,

Anne J. Zeisler
Executive Director